

West Side Youth Development Coalition Partnership for Success Grant

Draft Capacity Building Plan

The West Side Youth Development Coalition (WSYDC) Capacity Building Plan is based on the results of a Coalition Capacity Checklist administered by the New York State Office of Alcohol and Substance Abuse Services (OASAS) as part of the Partnership for Success (PFS) Grant.

A total of 16 WSYDC members responded to the survey. Despite the relatively small number of responses, two thirds of the members completing the survey have been members of the coalition for at least 3 years, attend most or all of the coalition meetings, or both.

Each question was given an average score of 1.0 to 5.0 based on the number of respondents selecting each of the possible answers. No points were given for answers of don't know or doesn't apply. Questions that received an average score of less than 3.0 were prioritized in the following capacity building plan.

Vision, Mission, and Goals

Community residents are aware of our vision, mission and goals.

Score: 2.4

- Hold press conference/grant kick-off event to introduce the additional mission and goals of PFS to the community
- At the next meeting discuss establishing a coalition website where vision, mission and goals can be posted

Our coalition periodically re-assesses and updates its mission and goals.

Score: 2.8

- Applying for PFS funding was the result of reassessing coalition mission and goals to include heroin/opioid prevention and increase prescription drug prevention efforts
- Plan to reassess coalition vision, mission and goals annually at the first meeting of the year

Coalition Structure and Membership

The majority of our coalition members are active in our meetings and/or activities.

Score: 2.7

- At next meeting discuss alternate meeting places and times
- Update member contact information
- Create online event calendar and make people aware of it

Coalition members' roles and responsibilities are well-defined.

Score: 2.9

- Identify primary strategies, describe action items and have members volunteer to work on specific areas

The persons needed to attend coalition meets are usually there.

Score: 2.8

- Discuss having more frequent meetings (currently quarterly)

Members communicate with one another as needed (not just at scheduled meetings).

Score: 2.8

- At next meeting discuss establishing coalition website with discussion boards
- Establish Facebook page (**completed**)

Outreach and Communication

Our coalition works effectively with local media outlets.

Score: 2.9

- Work more closely with College Relations at SUNY Buffalo State

Coalition Meetings and Communications

If unable to attend meetings consistently, there are alternative ways for members to contribute their expertise.

Score: 2.9

- Discuss having more frequent meetings (currently quarterly)

Meeting minutes, agendas, resources, etc. are easily accessible through electronic mailings or website postings.

Score 2.8

- At next meeting discuss establishing coalition website where agendas, minutes, and resources can be shared

Opportunities for Member Growth and Responsibility

New members receive an orientation and copies of relevant background materials.

Score: 2.9

- At next meeting discuss creating a membership committee to produce and distribute orientation materials for new members

Our coalition makes a conscious effort to develop new leaders.

Score: 2.7

- Recruit interested volunteers from among coalition members to assist in planning and implementing events and programs

We use mentoring or some other means to help less experienced members learn what is needed.

Score 2.7

- The immediate and pressing need for more people trained in Narcan administration is possible through expanding Narcan training through Erie County Department of Health. This program expands the already robust profile of Narcan trainings in this community to address the growing need for overdose treatment in first responses and community member that encounter those at highest risk for opioid overdose
- At next meeting discuss creating a membership committee that would be responsible for ensuring members are provided with necessary information

Effectiveness in Planning and Implementation

Our coalition develops an annual or overall plan that lists goals and activities

Score: 2.8

- WSYDC currently develops strategic plans with subsequent goals and activities according to DFC and PFS guidelines and timelines

Coalition members are assigned specific responsibilities

Score: 2.8

- Align coalition members voluntarily with specific action areas, i.e., alcohol, prescription drugs, graffiti, etc., and strategies, i.e., social norms, to increase participation and knowledge of responsibilities

Cultural Competence

Our coalition reviews its activities and products to ensure they are culturally appropriate for the intended recipients.

Score: 2.9

- In the past WSYDC has translated materials into Somali, Karen, Arabic, and Spanish. We will continue this practice.

Funding and Sustainability

Our coalition has received funding from multiple sources.

Score 2.9

- At next meeting discuss creating a fundraising committee to identify new funding sources

Our coalition raises funds from local sources rather than relying solely on federal and state grants.

Score: 2.2

- At next meeting discuss creating fund raising committee to identify potential local funding sources